

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on September 13, 2019 at the District office. President Tom Cahill presided.

ATTENDEES:

Directors: Tom Cahill, Bob Keenan , Gene Helberg

District Employees: Julie Spencer, Mimi Wildeman, Sergio Lopez, Tyler Hantz, John Inabnit, Bob Hand

Engineering: Jeff Cicon P.E, Morrison Maierle

Public: None

READ AND APPROVE MINUTES:

The minutes of the August 2019 General Board Meeting, were reviewed for approval Keenan made a motion to approve the minutes Helberg seconded and it was unanimously.

RESOLVED, That the minutes of the September Board Meeting be approved as submitted

CONSENT AGENDA

Cahill asked for discussion, no further discussion Keenan made a motion to approve, Helberg seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved

PUBLIC COMMENT

None

NEW BUSINESS

Executive Quarterly Safety Meeting- Lopez presented Chemical Hazards & Awareness

OLD BUSINESS

Operations Report- Cahill asked if there was any discussion or questions regarding the report Cahill asked about the amount of grease that was pulled out of the Bay Lift Station, Inabnit explained to the Board that this all comes from the downtown restaurants. The District has sent out Notices to all food serving entities that they all will be inspected this fall and are required to have the correct Grease Traps in place also putting a grease interceptor before the new lift station. There was also discussion in regards to the account 0523-00 incident and the letter from the homeowner to the Board. The Board stated that the letter that they directed Spencer to write last meeting will hold they will not pay anything that is not invoiced. Keenan made a motion to approve the Operators Report, Helberg seconded and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Engineering update, Jeff Cicon

Ramsfield #4 Task Order #34 Well and Electrical Improvements- Alan's Pump is working on their bonding and will start mobilizing on Monday the 16th, 2019.

Water Tank & Transmission Line and Access Easement Task#29 –

Property/ Easement Purchase: The proposed closing date for the property is October 8th, 2019. We have started work on the Boundary line adjustment approved at the last board meeting. This week we plan to survey the necessary property pins and prepare a draft of the Certificate of Survey.

- **Funding:** We have updated uniform application has been submitted to SRF. A conference call with the funding agencies, bond council and the District is scheduled for October 8, 2019
- **Chapman Hill and Harbor Village PRV Replacement Project Task Order #35 –**No Update

Water Right Update- Application is pending DNRC has started reviewing the application. Following public comment period the rights will be complete.

Wastewater System Improvements-

- **Bay Sewer Replacement Project Task Order #36-**
 - We had a conference call on August 22nd. It is important to secure SRF funding for the project so the District can meet startup conditions for TSEP, as there is limited funding in the pool of money. Morrison-Maierle sent SFT project maps, environmental review, and other documents to move this process forward.
 - SRF funding cannot be used to pay for the new grinder pumps and service lines necessary for the project. Miller has suggested that the District use a Coal Severance Tax loan to fill in the gap. This program has a slightly higher interest rate, but can be used for this purpose.
 - We have been reaching out to the affected property owners to gather information about their sewer service and let them know of the project. Most have been helpful with information and supportive of the project. We had a schematic design meeting with Spencer and the operators on September 6th to discuss preliminary layout.

Development Review

- **The Settlement Subdivision-** The developer is in the process of changing engineers on the project. Their new engineer will be APEC Engineering out of Somers. The change will necessitate a re-submittal of plans and specifications to the District and another design review.
- Saddlehorn No. 11-** No Update

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- *District Properties-* No Update
- *Storage Tank Easement –* Engineers Report
- *Stand Pipe Water Tank-* No Update

Purchase of Additional CD Investment –..... Price & Ross

- Spencer gave an update on what CD's that have matured, the Board agreed with her to do a short time CD.

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

- Certification Testing- Spencer explained to the Board about the Pass Fail graph and that the Montana Rural water and numerous other entities are working together to encourage DEQ to assess the testing and make changes as they see fit. This might have to be changed with Legislature.

Pretreatment Regulations Cahill & Price

- Spencer told the Board that she is receiving all information in a timely manner and that they are studying to retake the State test.

Budget & Rate Structure Helberg & Ross

- No Update

Rules & Regulations Cahill & Price

- No Update

Farmland..... Helberg, Cahill

- Helberg updated that 2.5 Grain bins are full, and we need to look into ordering another one before our crop harvest next year. Helberg made a motion to purchase a new one the same size as the other 3 Keenan seconded and it was unanimously.

RESOLVED, That the purchase a new grain bin

COMMUNICATIONS

ADJOURNMENT

Cahill called for a motion to adjourn. Keenan moved, Helberg seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 2:30 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

Tom Cahill